



TEXAS ASSOCIATION of COUNTIES  
 COUNTY INFORMATION RESOURCES AGENCY

### Email License Quantity Change Form

Please complete the fields below to request that TAC CIRA increase or decrease your county's email license quantities. By completing this form, you authorize TAC CIRA to purchase and/or remove licensing on your county's behalf. **Important: Licensing purchased by CIRA will not automatically be assigned. It is the county's responsibility to ensure that licensing is appropriately assigned to users or left unassigned.** Questions? Contact TAC CIRA at (800) 456-5974.

County:  
 Tyler

Employee Name:  
 Donald Ezra Calhoun IV

Employee Title or Position:  
 Sergeant / IT

Email Address:  
 donaldcalhoun@co.tyler.tx.us

Phone Number:  
 409-429-6282

License Type:

- Plan 1: Microsoft 365 Business Basic \$4.90/month\* .....  add  delete Qty:
- Plan 2: Microsoft 365 Business Standard \$12.40/month\* .....  add  delete Qty: 5
- Plan 3: Microsoft 365 Business Premium \$21.90/month\* .....  add  delete Qty:
- Plan 4: Office 365 Enterprise E1 \$7.90/month\* .....  add  delete Qty:
- Plan 5: Office 365 Enterprise E3 \$19.90/month\* .....  add  delete Qty:
- Plan 6: Office 365 Exchange Online Plan 1 \$3.90/month\* .....  add  delete Qty:
- Plan 7: Office 365 Exchange Online Plan 2 \$7.90/month\* .....  add  delete Qty:
- Plan 8: Office 365 F3 \$3.90/month\* .....  add  delete Qty:

Add-on features:

- Rackspace 365 Archiving (domain-wide) \$3/month\* .....  add  delete
- Microsoft Defender for O365 Plan 1 \$3/month\* .....  add  delete Qty:
- Microsoft Defender for O365 Plan 2 \$8/month\* .....  add  delete Qty:
- Azure Information Protection Plan 1 \$3/month\* .....  add  delete Qty:
- Azure Active Directory Premium P1 \$5/month\* .....  add  delete Qty:

\*In addition to the license cost, a 30% management fee will be added to the price to provide your county with comprehensive hands-on customer service support from TAC CIRA.

Printed Name of Department Head:  
 Milton Powers

Email of Department Head:  
 judge@co.tyler.tx.us

Signature of Department Head:

Date: 10-31-2023

Please send the completed form to support@county.org or fax to (512) 479-1807.